

## **Parks Committee Minutes**

Date: Thursday, February 26, 2026

Time: 10:30 am

Jefferson County Courthouse

311 South Center Ave., Room C1021

Jefferson, WI 53549

Microsoft Teams Video Conference

Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

### **1. Call to Order**

Christensen called the meeting to order at 10:30 AM.

### **2. Roll Call (establish a quorum)**

Members Present: Callan, Christensen, Gulig, Turville-Heitz

Members Absent: Richardson

Staff Present: Wiesmann, Truman, Thompson

Others: James (Remote)

### **3. Certification of Compliance with the Open Meetings Law**

Thompson confirmed compliance

### **4. Approval of the Agenda**

Approved as written

### **5. Approval of Parks Committee Minutes for January 22, 2026**

Gulig/Turville-Heitz motion to approve the minutes. Motion passes 4/0.

### **6. Communications**

Wiesmann – noted that the following articles were included in the County Blog Post & on the Parks Webpage / Facebook Page

- Parks Outdoor Recreation Plan (PORP) Meeting scheduled on March 18, 2026
- WPRA Award Recipient – Wiesmann
- Conservation Corner
- Osprey Nest Installation at Dorothy Carnes Park-E
- Log Cabin Siding at Dorothy Carnes Park-E
- Community Input Survey Postcard

### **7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No Public Comment

### **8. Discussion and Possible Action on Stump Grinding and Stump Removals on Flood Mitigation Properties Oxbow Bend**

Wiesmann – included the draft agreement with requested revisions.

Gulig/Callan motion to approve agreement as proposed. Motion passes 4/0.

### **9. Discussion and Possible Action on Resolution Recognizing the Friends of Rose Lake**

Wiesmann – resolution included in the packet for review.

Callan/Gulig motion to approve. Motion passes 4/0.

### **10. Discussion and Possible Action on Resolution Recognizing Tyrannena Brewery and the Brew with A View Fundraisers**

No discussion

**11. Discussion and Possible Action on Resolution Recognizing Doosan Bobcat and Josh Klein for Volunteer Service at Upper Rock Lake County Park**

Wiesmann – resolution included in the packet for review.  
Turville-Heitz/Callan motion to approve. Motion passes 4/0.

**12. Discussion and Possible Action on Resolution authorizing Outdoor Recreation Aids Grant – Snowmobile Program**

Wiesmann – noted that this is an annual requirement per the grant program. The resolution is updated yearly to reflect current mileage and reimbursable rates per the Wisconsin Department of Natural Resources.  
Gulig/Callan motion to approve. Motion passes 4/0.

**13. Discussion and Possible Action on Resolution for Sale of Malted Beverages in Korth Park**

Wiesmann – noted the need to approve annually.  
Turville-Heitz/Callan motion to approve. Motion passes 4/0.

**14. Discussion and Possible Action on 3-year agreement with Tall Grass Prairie for Restoration Services Contract**

Wiesmann – noted that the recent/expiring agreement is/was with Midwest Prairie. Based on the information provided at the Request for Qualifications, this process offers the opportunity to enter into a 3-year contract with Tall Grass Prairie.  
Gulig/Turville-Heitz motion to approve. Motion passes 4/0.

**15. Discussion and Possible Action on Agriculture Lease for a Term of Three Years at Dorothy Carnes Park North**

Wiesmann – noted that the bid process closed yesterday. One bid of \$310 per acre for approximately 55 acres was received from W.D. Hoard & Sons Co.  
Gulig/Turville-Heitz motion to approve. Motion passes 4/0.

**16. Update on Jefferson County Park and Outdoor Recreation Plan Update**

Wiesmann – provided a recap of the MERIT Team Meeting from a few weeks ago. The meeting focused on how agencies can partner moving forward for more efficient outdoor recreational opportunities.  
There will be a March 18, 2026 meeting of the general public.  
Staff will update the Survey link on the Parks Webpage more prominent.  
No action taken.

**17. Discussion on Parks 2025 Budget**

Wiesmann – noted that the 2025 Budget is closed. Carry-forward funds have been calculated and will be moved into the 2026 budget.

**18. Discussion on Parks 2026 Budget**

Wiesmann - noted that the department is currently recruiting seasonal and 1,000-hour positions for 2026.

**19. Field Staff Updates**

Field staff has been busy:

- Structural Tree Pruning
- Parking Lot Prep @ Marsh Lake Access
- Osprey Nest Install
- Invasive Plant Removals
- Flood Mitigation Property Line Marker Signs

**20. Administrative Staff Updates**

- Web Updates
- MUNIS – Preventative Maintenance Workorders
- Promotional Materials

- Doosan Grant Application

**21. Historic Sites Council Update**

Wiesmann – recruitment for GIS Intern. A candidate has been selected. Employment terms are pending.

**22. Discussion on Agenda Items for the Next Meeting**

No discussion

**23. Next Scheduled Meetings per the 2026 Proposed Meeting Schedule (4<sup>th</sup> Thursday, Monthly)**

- March 26, 2026
- April 23, 2026
- May 28, 2026
- May 28, 2026 Brew With a View

**24. Adjourn**

Gulig/Turville-Heitz motion to adjourn at 11:21 am. Motion passes 4/0.

Respectfully Submitted,

Mary S. Truman, Adv. Program Assistant